

# HINCKLEY FESTIVAL ASSOCIATION NFP

PO Box 657, Hinckley 60520 email: [hinckleyfireworks@gmail.com](mailto:hinckleyfireworks@gmail.com)

**Date:** March 23, 2017

**Time:** 6:30pm

**Location:** J&K Half Moon

## **AGENDA**

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1.) Call to Order: Roll Call & Introductions

- a. Joan Umano--present
- b. Nikki Beane—not present
- c. Debbie Davis--present
- d. Liz Kerlin--present
- e. Teri Fect--present

2.) Welcome (Introductions when necessary)

- a. Member introduced to community.
  - i. Community members: Rodney D., Shawn M. and Betsy S. president Hinckley Junior Women's club, Pam M.—“whatever you need” behind the scenes, Jeff N. Village Trustees, business owner, fire department (water fights), resident of Hinckley small business Mary M., Dave M. from the Lions Club.

First Community open forum.

3.) Approval of Minutes: Feb. 23, 2017, March 9, 2017

- a. Teri Fect made a motion to approve meeting minutes, with corrections, from February, 23<sup>rd</sup>, Debbie seconded. Minutes approved.
- b. Debbie Davis made a motion to approve meeting minute, with corrections, from March 9<sup>th</sup>, 2017, Teri Fect seconded. Minutes approved.

4.) Treasurer's Report/Approval

- a. Teri Fect showed balance sheet. \$10, 646.71. Current accounts going out total \$9,000. Our goal is to have enough money in our coffers to support two years of the event day.
- b. Liz Kerlin motioned to approved treasurer's report, Debbie seconded. Motion carried.

## 5.) New Business

- a. Family FUN Fest Activities—see sheet
  - i. Last year we asked for feedback. We made adjustments. We will start at 3pm, fireworks will go between 9:15 and 9:30pm. We will start with the bike parade, but last year it was way too long. We will be working with Molly from Parks and Rec she will head up bike decorating. We most likely will meet at 2:15. Parks and Rec will supply everything and will be at the Library: Bikes will take Maple to McKinely to the fireworks area. We will be asking the Police Department to have a car in front and back of the bikes for safety.
  - ii. 3 Different bounce houses will be running all day long, the dunk tank will be ran by the Library Club.
  - iii. New this year—Airbrush and You: body art tattoos
  - iv. Magic Matt—is normally in Sycamore Culvers and Brookfield Zoo. Magic Shows and balloon art.
  - v. Pony Rides—3-7pm
  - vi. Larger Petting Zoo—
  - vii. Bags tournament—free time to be set
- b. Standing Committee & Responsibilities—Sign Up!
  - i. Lion’s Club—hoping they will run Bingo again, supply the funds, and borrow their tent.
  - ii. We really need to have community help to run our committees; our theory is simple and easy.
    - 1. Missy Lewis—Publicity
    - 2. Sponsorship (find local businesses to fund items)—
    - 3. Vendors (get local people to run booths)—
    - 4. Car Show (need someone to help park cars)—
    - 5. Entrance Gate Volunteers—
    - 6. Bounce Houses (8<sup>th</sup> Graders)—
    - 7. Set-Up—
    - 8. Take-Down—
      - a. Last year we had 8<sup>th</sup> graders come back Sunday morning to help with cleanup.
- c. Food Trucks progress
  - i. New this year—professional trucks: This year we are not asking for a vendor fee, trying to promote. Kona Ice 5-9pm, Frankie’s Pizza, Gourmet Sandwiches.

- ii. Food vendors last year said they were not selling a lot of food.
  - iii. Last year it was a struggle to get local people to sell food. Our new food inspector is requiring food permits for each vendor. She comes right at the start with her thermometer to test everything.
  - iv. **Sandwich has a hotdog vendor and taco/nacho person—Dave Maroo will get us their name from Sharon.**
    - 1. We should consider asking for a free from the food vendors that we bring in for that day.
- d. Car Show
- i. Lion's Club used to do a car show at the High School. We sought a business for help. Carousel Company out of DeKalb. They will be on a wireless mic and will mc our events for family fun as well. Our cost looks to be \$275
  - ii. Hoping the Car Show will draw in more people to our event. Lion's Club Car Show will be the Sunday, June 11<sup>th</sup>.
  - iii. Hoping to have about 80 cars.
  - iv. Cars will be parked back by the baseball field.
- e. Fire Dept. Water Fights
- i. Danny M. called; he's on the Hinckley Fire Department.
    - 1. Jeff says that 6-8 guys are needed to setup the event and then 4 people available to turn on and shut off water. Jeff says that we will need to do this in front of the school due to the amount of water.

**3-8:30pm—vendor tents: local businesses, organizations, clubs**

- No food or drinks to be sold
- Vendors can sell or give-away merchandise, services, Vendors can do Carnival Games for free or for small fee as a Fundraiser for Organization or Club. Vendor Fee for space—to be determined
  - Future consideration/conversation to what we should charge for local organizations that plan to not charge our community any fees.
- Be set up by 3pm. Take down to be determined.

**Fisherman's Inn Dinner Red, White, & Blue Gala Auction will be on May 5<sup>th</sup>.**

- Information will come out in the recent Hinckley Update. \$40 per ticket, couples tickets will not be offered this year. Silent Auction will be down on the 1<sup>st</sup> floor, water level. Cash bar, signature margarita bar. 7:30pm for dinner will be served upstairs. We will offer VIP tables for an additional \$200 to sit with your friends. 5 tables will be offered. Up to 225 people will be able to purchase tickets.
- Patty and Mark, who own the Fisherman's Inn, offer us a discount and many perks as their gift to our communities. They both grew up between Hinckley and Big Rock.
- Joel Prestergaard will require payment this year, but still at a discount.
  - Pamphlet will have items listed with descriptions and auction number for bidding.
  - After dinner we will see who won all of the items and we will have a looped screen upstairs to display winners and items.

You can purchase your tickets at Jack and Jina's BP or through each of the members. Cash or check will most likely be our payment options, as the fee we paid

6.) Adjournment

- a. Joan moved to adjourn the meeting.

7.) Next Meeting