

HINCKLEY FESTIVAL ASSOCIATION NFP

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Date: April 30, 2018

Time: 7:08pm

Location: J& K Half Moon

AGENDA

1. Call to Order Special Meeting: Roll Call
 - a. Joan Umano--present
 - b. Nikki Beane—present
 - c. Debbie Davis—present
 - d. Liz Kerlin—present
 - e. Teri Fecht—arrived late
2. Approval of minutes from April 3, 2018 meeting:
 - a. Debbie motioned to approve secretary minutes from the April 3rd meeting, with corrections. Joan seconded it. Motion carried.
3. Afternoon in the Park
 - a. **Lions Club Tent-** do we really need it-**No, Joan will contact Dave M. to let him know we don't need the tent**
 - b. **Food-** Tim needs final count given on Wednesday, May 2nd
 - i. Must have ticket to get food
 - ii. Day of price \$10/adult, \$5/child? Need cash box
 - c. **Water**—enough for 300
Hinckley Fresh Market: Tim & Debbie, wants to put fliers in bags—need copies of flier
Ice!!
 - d. **Set up Saturday 9am**
 - e. **Copy Auction Booklet** – how many?
4. **Designate Jobs-**
 - a. Sell raffle tickets for Blackhawks-table: Teri
 - b. Sell Meal tickets-table: Nikki
 - c. 2 Auction Booklet-table: Debbie & Liz (**Bring Table!**)
 - d. Watch the Auction items: Joan/Nikki
 - e. Walk around & oversee everything: Joan
5. 3:30pm-pull clipboards—2 people Nikki & Liz
6. Live Auction

- a. 2 people write down winning bids: Teri &Debbie &Liz
 - b. 2 people take payouts: Teri & Debbie
 - c. 2 people watch the items: Joan & Nikki
7. Next Meeting?
 - a. Thursday, May 17th, 6:45pm at J&K Halfmoon
8. Nikki made a motion to adjourn meeting, Teri seconded at 8:17pm.